



BOARD MEETING

10/16/2023 [07:00 PM-09:00 PM]

BOARD MEETING

1. Pledge of Allegiance

Mr. Latham began the meeting at 7:00 pm with the pledge to the flag.

2. Roll Call

Members in attendance included: Bob Latham (President), Melanie Gurgiolo (Vice President), Josceylon Buchs, Neil Connelly, Randy Gale, Laurie Kennedy, Karen Mallah, Geoffrey McInroy, Dan Serfass (Superintendent), and Chris Harris (Solicitor). Greg Lamay was absent.

Community/Staff Attendees are available on the attached list.

3. Information Only

Minutes

3.a. PA Department of Education's Special Education Program Compliance Monitoring

The Camp Hill Special Education Department will participate in the PA Department of Education's Compliance Monitoring for Continuous Improvement this school year.

Ms. Reely went over the main components; Facilitated Self-Assessment, Educational Benefit Review, Student File Reviews, Bureau of Special Education interviews with select parents, teachers and administrators, and the Bureau of Special Education optional survey link provided to parents and teachers. There will be an on-site monitoring will be on February 26, 2024. All those items will be complete by then.

3.b. Student Work Program

In order to answer some questions from the Work Session about the Student Work Program, Mr. Serfass stated that the District will obtain an agreement that includes an indemnification clause from Work Opportunities unlimited should a student desire to take advantage of this opportunity in the future. Attached to the agenda are the applicable documents in regards to the MOU and the relationship with PA Department of Labor and Industry.

Ms. Reely added that the paperwork is student specific. There is no obligation on the District's part.

4. Agenda Approvals

Minutes

4.a. Approval of the Agenda

Mr. Gale made a motion, seconded by Mrs. Gurgiolo to approve the Agenda.

The motion passed unanimously.

4.b. Minutes from Previous Meetings

Mr. Gale made a motion, seconded by Mrs. Gurgiolo to approve the Minutes from Previous Meetings.

The motion passed unanimously.

4.c. Bills List

Mr. Gale made a motion, seconded by Mrs. Gurgiolo to approve the Bills List.

The motion passed unanimously.

4.d. Treasurer's Report

Mr. Gale made a motion, seconded by Mrs. Gurgiolo to approve the Treasurer's Report. The motion passed unanimously.

5. Report of Officers and Others

Minutes

5.a. President - Mr. Latham

Mr. Latham presented a service plaque to Mr. Gale for 32 years of service on behalf of PSBA and Camp Hill School District.

5.b. Secretary - Mr. Ammerman

No report.

5.c. Solicitor - Mr. Pahowka

No report.

5.d. Superintendent - Mr. Serfass

Mr. Serfass reported that due to a water main break on Chestnut Street, there was a 2 hour delay at the Middle/High School. He thanked the Building and Grounds department, Administrators, Borough personnel and parents for their collaboration and cooperation. PA American Water had the repairs done by the next morning.

The District has students participating in the Special Olympics on Wednesday. The event is at East Pennsboro School District.

The Enrollment Report is attached. Enrollment is up 17 students from the end of last school year.

6. Comments from Citizens

Minutes

Caroline Macharachu, spoke in regards to Safeschools data in relation to the CAC for DEI. She stated that going back to the 2017-2018 school year, there are no racial and ethnic intimidation incidents listed. Existing programs work. CAC for DEI bylaws say they have to establish goals, but no goals have been established.

Meredith Bowen, spoke about the reasons for CAC for DEI to continue. There have been racial incidents, but they may not be reflected on online data because of the way the reporting works. Important to talk to kids about what may hurt people's feelings.

7. Report of Committees

Minutes

7.a. Athletic - Mr. McInroy

Mr. McInroy reported that the Committee has not met since August. Sports teams are wrapping up their fall seasons.

Football has a 4/4 record with 2 games remaining. They are currently in 4th place.

Field Hockey is currently in a playoff position in Districts with a record of 9/4.

Girls Tennis has a record of 11/3, District playoffs as 7th seed.

Golf sent two players to Mid Penn, Jack Stewart and John Waldner made district tournament.

Both Soccer teams are sitting in 2nd place.

Cross Country has a meet on October 28 with Big Spring and are currently ranked 3rd.

Sign-up sheets for winter sports are in the schools now.

Mr. Serfass shared that the Steel High Superintendent emailed him to show his appreciation for the community at the football game when their quarterback reached the all-time career passing record for PA. It was well done by the booth, announcer, fans and athletes.

7.b. Budget and Finance / Personnel - Mrs. Kennedy

Mrs. Kennedy expressed her appreciation for the follow up information about the student work study program. She requested that the Board be notified if a student participates.

Mr. Serfass stated that Mr. Ammerman did get the Health Insurance numbers and will present them at the Budget and Finance Committee meeting.

7.c. Building and Grounds - Mr. Gale

Mr. Gale reported that the committee had a meeting on September 15.

The committee discussed the following:

- Eisenhower/Pollock Center door project to create separation between the buildings. Doors have been ordered and are scheduled to be installed over the Thanksgiving and Winter Breaks.

- HVAC at the Middle/High School
- Storage building for theater storage. Currently the Pollock Center rents storage space. The design work for the building has begun.
- Indoor batting cage building for baseball and softball. Some surveying has been done.
- Noise from Pickleball courts. Ideas to reduce neighborhood disruption are limiting hours, swipe card access, and soundproof panels. Some options will be expensive.

7.d. Community Engagement / Governmental Relations - Mrs. Gurgiolo

Mrs. Gurgiolo reported that the committee met September 21.

The committee discussed the following:

- CAC for DEI renewal of committee and bylaws. Mrs. Gayner gave an update of the CAC for DEI initiatives.
- In the CAC for DEI bylaws, under article 1, section 2, explains the purpose and mission. Article 5, section 2 states that the goals will be reviewed by the committee yearly, not the board.
- CAC for DEI Lion Connection program will matching new families to current families. Clearances will be on file with the CAC for DEI. Working on flyer to distribute to schools and community.
- Challenges of pre-breakfast program such as lack of staff, lack of equipment, lack of resources, scheduling barriers, among others. Nurses have breakfast bars if students need access to those at any time.
- Mrs. Grim, the Cafeteria Manager, went over the strict guidelines for menu planning
- As of January 1, there will be two non-meat items daily in the cafeterias.
- Town Hall November 17 at 7:00 pm about the Leader in Me program.

The next meeting is this Thursday.

7.e. Curriculum and Extracurricular Activities - Mr. Connelly

Mr. Connelly reported that the committee was given a preview of the Leader in Me MRA data which will be presented at the Town Hall on November 16.

Looked at ongoing update on the Comprehensive Plan, which will go to the Community Engagement Committee in February and the Board in March.

Instead of all building happenings being brought to the Board, just the items that are most pressing or need to be voted on by the Board will be presented. Building updates will be attached to the Curriculum and Extracurricular Activities minutes

7.f. Policy - Mr. Lamay

Mr. Serfass reported that the policies that have been approved by board are now on website as active.

The District is not going to proceed with 004.1 Policy because we will hear from students at the board meetings, but not having seats on the Board.

The first read of policies is when it is on the agenda and the policy is attached to that agenda. The policies were attached to the October Work Session which would be the first reading.

8. Report of Board Representatives

Minutes

8.a. Community Recreation - Mrs. Gurgiolo

Mrs. Gurgiolo reported that the Halloween parade and activities will be on Monday, October 23. Thank you to the student volunteers helping with the parade and activities. Trick or Treat will be on October 31.

The Parade of Lights for Toys for Tots will be December 8 and 9 at Willow Park. A trolley will be available for anyone with mobility needs. More details are on the Borough's website.

8.b. Cumberland Perry Area Career & Technical Center - Mr. Lamay

No report. Mr. Serfass stated that the minutes are attached.

8.c. District / Borough - Mr. Gale

Mr. Gale reported that the committee discussed the following:

- Pickleball noise complaints.
- Crossing Guards are through a new company this year.
- Emergency planning cooperation between the Borough and the District
- Eisenhower walkway/underpass project is getting underway in October
- Borough has concerns about the abuse of the track such as not wearing proper footwear and people going in the out turnstile. They added cameras and hope that will help.

Mr. Latham noted that in general, there is better communication than there has been in the past due to these meetings.

8.d. Harrisburg Area Community College - Mr. Gale

No report.

8.e. Performing Arts Center Advisory Committee - Dr. Mallah

Dr. Mallah reported that Get Smart is the fall play and is running November 17-19.

The last meeting was September 7. Caitlin Graci, the new creative director was in attendance.

The PAC does need more storage.

Audition notices went out to community for The Best Christmas Pageant Ever, which is the community show in December.

There has been two shows at the PAC working with a company that works with kids with varying abilities.

8.f. Capital Area Intermediate Unit - Mrs. Gurgiolo

Mrs. Gurgiolo stated that the attached All In! newsletter has a good article in it about the Capital Area Pathways to Teaching (CAPT) program. This program has is an opportunity for paraprofessionals to earn a teaching degree while working.

9. New Business

Minutes

9.a. CAC for DEI: Renewal of Committee

Mr. Gale made a motion, seconded by Mrs. Gurgiolo to approve the CAC for DEI: Renewal of Committee.

Mr. Latham commented on the importance of the work the CAC for DEI has been doing.

Mrs. Kennedy stated that the committee has been doing remarkable things and she supports the committee. One of the challenges is that some of the matters that parents or community members want addressed are within the perfew of the District, such as matters involving individual students.

The motion passed unanimously.

9.b. CAC for DEI: Bylaws

Mr. Gale made a motion, seconded by Mrs. Gurgiolo to approve the CAC for DEI: Bylaws.

Mrs. Gurgiolo stated that the Board was responsible for selecting the first set of CAC committee members. This was done by ensuring that it was a broad and balanced representation of the community. There is an understanding and commitment to select members that fill a void or need in the committee to keep it a balanced representation of our community.

The motion passed unanimously.

9.c. Policies

Mr. Gale made a motion, seconded by Mrs. Gurgiolo to approve the Policies.

The motion passed unanimously.

9.d. German American Partnership Program (GAPP) Trip

Mr. Gale made a motion, seconded by Mrs. Gurgiolo to approve the German American Partnership Program (GAPP) Trip.

The motion passed unanimously.

9.e. Ski and Snowboard Trip

Mr. Gale made a motion, seconded by Mrs. Gurgiolo to approve the Ski and Snowboard Trip.

The motion passed unanimously.

9.f. Band Trip

Mr. Gale made a motion, seconded by Mr. Connelly to approve the Band Trip.

The motion passed unanimously.

9.g. HVAC Replacements

Mr. Gale made a motion, seconded by Mrs. Gurgiolo to approve the HVAC Replacements.

The motion passed unanimously.

9.h. Elementary Instructional Aide Positions

Mr. Gale made a motion, seconded by Mrs. Gurgiolo to approve the Elementary Instructional Aide Positions.

It was noted that this was not discussed by the Budget and Finance Committee but was discussed at the Work Session.

The motion passed unanimously.

9.i. Change in STS Contract

Mr. Gale made a motion, seconded by Mrs. Gurgiolo to approve the Change in STS Contract.

The motion passed unanimously.

9.j. Personnel

Minutes

9.j.a. Personnel Report

Mr. Gale made a motion, seconded by Mrs. Gurgiolo to approve the Personnel report.

Mr. Serfass reported that the District is hiring an Accountant for the Business Office who has school experience.

The motion passed unanimously.

9.j.b. Athletic Personnel Winter Sports

Mr. Gale made a motion, seconded by Mrs. Gurgiolo to approve the Athletic Personnel Winter Sports list.

Mr. Serfass noted that the Weight Room position has not yet been filled, but there are a number of people interested. Students who are not participating in a sport may be able to use the weight room as long as it is supervised. Until someone is hired for the position, coaches volunteer their time to supervise.

Due to the numbers of girls signing up for wrestling, there may be a request to the Budget and Finance/Personnel Committee to add an Assistant Junior High Coach.

The motion passed unanimously.

10. Adjournment

The meeting was adjourned at 8:07 pm.

Attendees:

Dan Borelli
Autumn Reely
Tonya Ivey
Minke Kooistra
Ashley
CM
Scott
Michael Gabriella
Melissa Howard
Meredith Bowen